Section Overview

Introduction

The objective of this section is to provide a concise, user friendly job aid for the user at the PERSRU to complete a NJP result on a member in SDA II. This section contains information on:

- Purpose of the event
- Any references
- Fast Path ID and data entry
- PMIS/JUMPS effect
- Corrections and deletions

In this Section

The following topics will be discussed in this section:

Торіс	See Page
Purpose	11-A-2
References	11-A-2
Fast Path ID and Data Entry	11-A-2
NJP Transaction	11-A-3
How to Create a Modified NJP Transaction	11-A-11
How to Create a Correction to the NJP Transaction	11-A-15
How to Create a Deletion to the NJP Transaction	11-A-15
How PMIS/JUMPS is effected by the NJP Transaction	11-A-16
NJP Transaction Log	11-A-16

Non-Judicial Punishment (NJP)

Purpose

The NJP event is used to submit NJP results from a Captain's Mast on a member. This event is also used if a suspended punishment is vacated, punishment is being modified, or a correction or deletion needs to be submitted.

Note: This event should not be used if the charges are dismissed or dismissed with warning at a Captain's Mast.

References

- a. Personnel and Pay Procedures Manual, HRSICINST M1000.2 (series)
- b. Pay Manual, COMDTINST M7220.29 (series)
- c. Personnel Manual, COMDTINST M1000.6 (series)
- d. Manual for Courts-Martial (MCM)
- e. Military Justice Manual, COMDTINST M5810.1 (series)

Fast Path ID and Data Entry

Enter "discertm" for Fast Path ID or press "AIA" from the Main Menu Screen in SDA II. Enter the member's SSN and press <GO> or F1. The following screen should appear:

Court Memorandum Results (Screen 1 of 1)							
	Entry	Court		Effctv	Effctv		
Trans	Type	Type	Status	Date	Time	Page	Coded Offenses
	I	<u>F</u>		12/01/1997	<u>1200</u>		

When the above screen displays, press F3 and the Court Type, Effective Date, and Effective Time fields will have to be updated.

Note: The SDA II system will not allow you to produce this transaction if another transaction has been completed on the member and has not been approved and transmitted yet. If you need to create two NJP transactions, the first one will have to be completed, approved and transmitted before the second one can be created.

The following is a breakdown of the fields and the action to be taken on each field for this screen:

Field	Action		
Court Type	For this event enter 'F' for NJP.		
Effctv Date	Enter the date that the Captain's Mast was held (date of NJP).		
	Note: If preparing this transaction to record a vacation of suspension, enter the effective date of the vacation as the effective date.		
Effctv Time	Enter the effective time of the transaction.		

Continued on next page